

# Employee Post-Travel Disclosure of Travel Expenses

Date/RECEIVED  
SECRETARY OF THE SENATE  
PUBLIC RECORDS

2018 SEP 18 AM 10:51

**Post-Travel Filing Instructions:** Complete this form within 30 days of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**  
☒ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): Jobs for the Future, Lumina Foundation, The Joyce Foundation

Travel date(s): Aug. 28 - Aug 30, 2018

Name of accompanying family member (if any): N/A

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

## Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate <input checked="" type="checkbox"/> Actual Amount	425.00	258.00	135.00	

## Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate <input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.):

☒ attached

9/11/2018  
(Date)

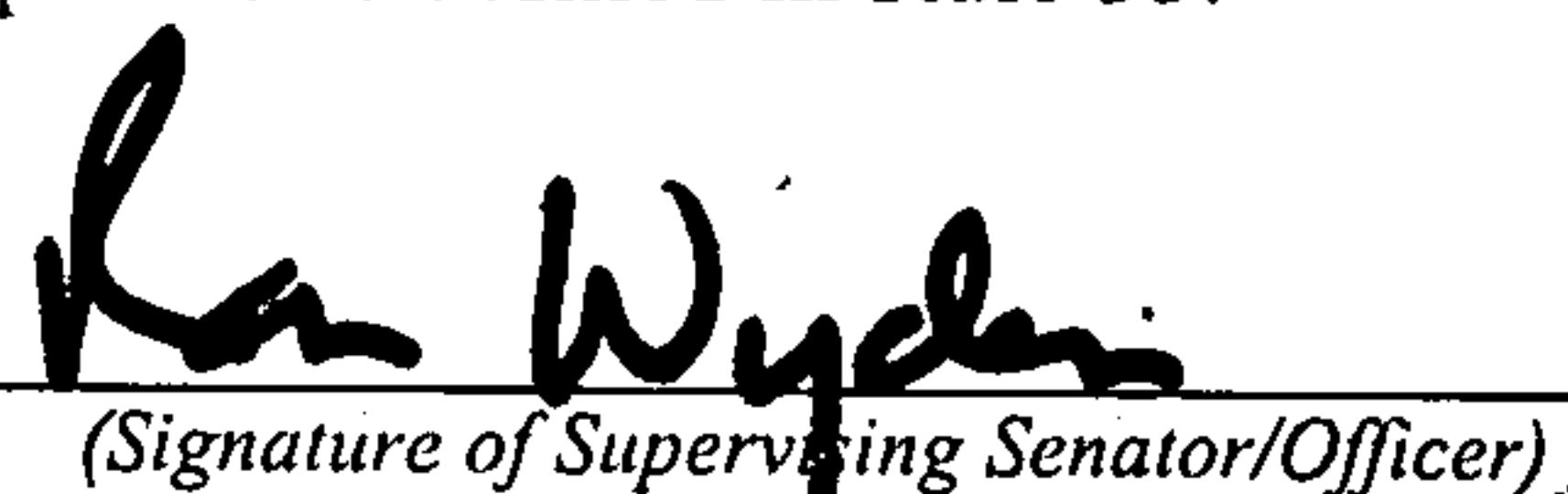
SARAH BITTKEMAN  
(Printed name of traveler)

  
(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

☒ I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

9/11/2018  
(Date)

  
(Signature of Supervising Senator/Officer)

**EMPLOYEE PRE-TRAVEL AUTHORIZATION**

**Pre-Travel Filing Instructions:** Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will **not** be considered or approved. This form **must** be typed and is available as a fillable PDF on the Committee's website at [ethics.senate.gov](http://ethics.senate.gov). Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Sarah Bittleman

Name of Traveler: \_\_\_\_\_

Employing Office/Committee: Senate Finance Committee/Sen. Ron WydenPrivate Sponsor(s) (list all): Jobs for the Future (JFF), Lumina Foundation, the Joyce FoundationTravel date(s): August 28-30 2018*Note: If you plan to extend the trip for any reason you **must** notify the Committee.*Destination(s): Detroit, MI

Explain how this trip is specifically connected to the traveler's official or representational duties:

Sarah is Deputy Chief of Staff to Sen. Wyden and Policy Director of the Senate Finance Committee. The Committee has jurisdiction over health and human services entitlement programs like unemployment insurance, Medicaid, TANF and Social Security. The site visits on this trip explore the topics of workforce development and poverty alleviation, issues that fall directly under Sarah's purview in her role advising Sen. Wyden.

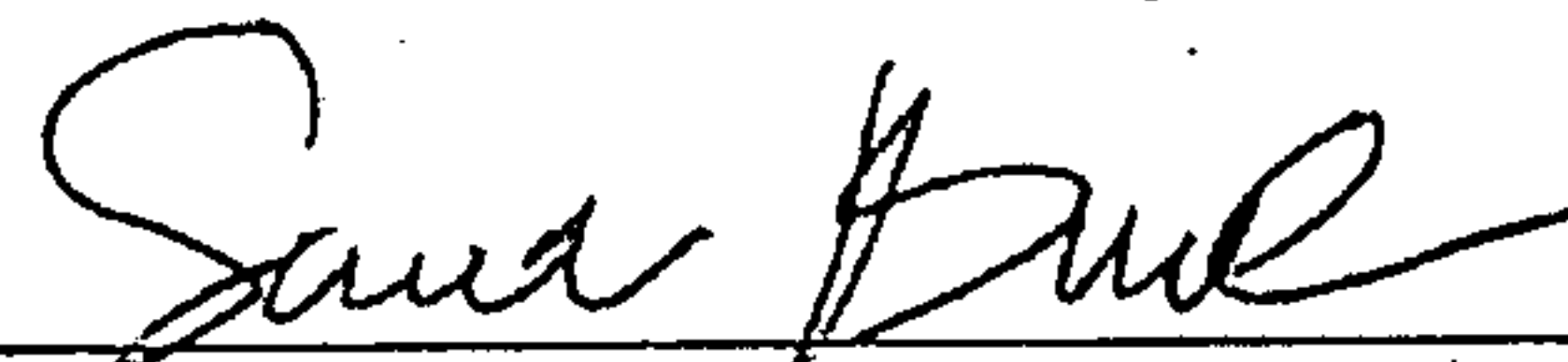
Name of accompanying family member (if any): \_\_\_\_\_

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

7/25/18

(Date)



(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

Sen. Wyden

Sarah Bittleman

I, \_\_\_\_\_ hereby authorize \_\_\_\_\_

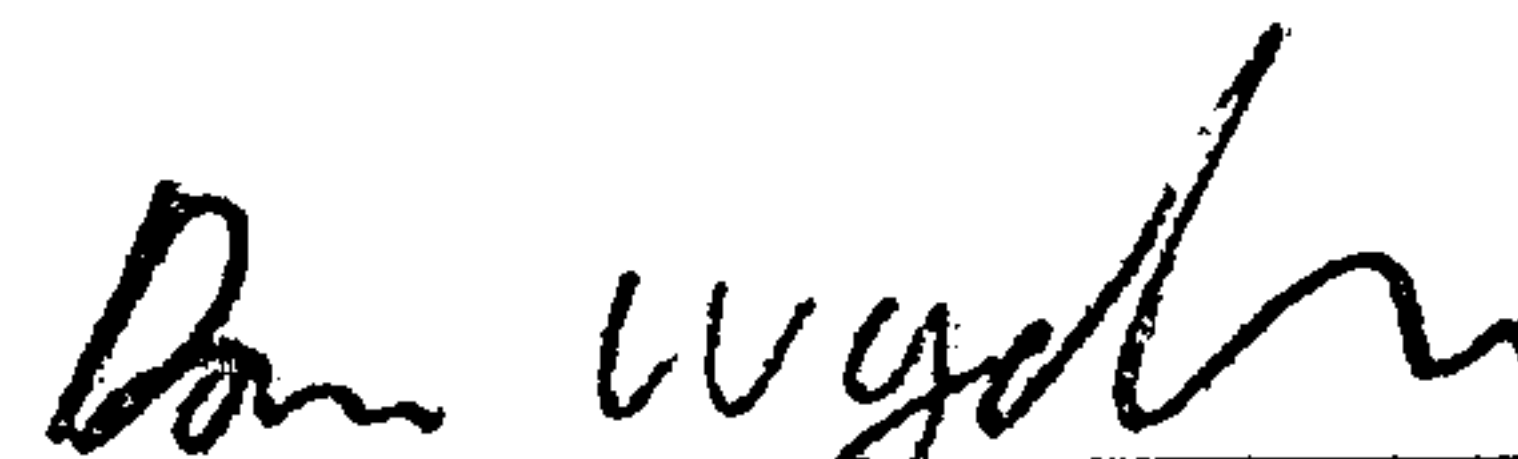
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

7-25/18

(Date)



(Signature of Supervising Senator/Officer)





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CONGRESSIONAL STAFF NETWORK  
ON WORKFORCE AND ECONOMIC SECURITY

Dear Sarah,

You are officially invited to Jobs for the Future's (JFF), Lumina Foundation's and The Joyce Foundation's Congressional Staff Network on Workforce and Economic Security Issues August Site Visit. This year we are going to Detroit, Michigan from Tuesday, August, 28<sup>th</sup> – Thursday, August 30<sup>th</sup> where we will learn about a major city that is reinventing its economy and its education and workforce development efforts. We plan to fly from DCA to Detroit on Tuesday afternoon, have an opening dinner that evening, participate in meetings and tours throughout Wednesday and Thursday, and fly back to DCA on Thursday afternoon so that you back into DC in the early evening.

During our visit to Detroit, we will hear about how the city is leveraging private and public investments and partnerships to revitalize the economy. We will hear from the Mayor's office, his newly appointed workforce development board, leading employers, and economic development officials to discuss the city's efforts to address the skill needs of the region. We will learn about: exciting new investments in CTE; business investments to increase postsecondary participation amongst city residents; how the city is working with community partners to address equity and poverty issues; and the region's efforts to improve student success in postsecondary education. In addition, we will learn about ongoing initiatives that are focused on increasing support for the city's youth population, both those who are in and out-of-school. To fully understand the culture and history of the region, we will learn about the region's long-standing relationship with the automotive industry, including, how it has shaped the community – and how innovation is reshaping the industry.

In the next week, we will send more details regarding the trip, including the necessary Ethics documentation. We hope you can join us!

Best,

Mary Clagett, Senior Director of Workforce Policy, JFF  
July 17, 2018

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## PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors): Jobs for the Future (JFF), Lumina Foundation and The Joyce Foundation
2. Description of the trip: The Congressional Staff Network Site Visit to Detroit, MI to examine high quality and innovative education, workforce and poverty alleviation programs. See attachments for more detail.
3. Dates of travel: August 28, 2018 - August 30, 2018
4. Place of travel: Detroit, MI
5. Name and title of Senate invitees: See attachments for more detail.
6. I *certify* that the trip fits one of the following categories:
  - ☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal and do not retain or employ registered lobbyists or agents of a foreign principal and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
  - ~~OR~~
  - ☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
  - ~~AND~~
  - ☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:
  - ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
  - ~~AND~~
  - ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).



9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment of the trip*.

~~OR~~

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment of the trip (see questions 6 and 10)*.

~~OR~~

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

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11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

JFF, Lumina Foundation and The Joyce Foundation select sites and topics around which to base site visits, taking into account Congressional staff interest, the quality of programming and their relationship to education, workforce development and poverty alleviation policy. See attachments for more detail.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

See attachments for each sponsor's mission and how the purpose of the trip relates to that mission.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

JFF has previously planned similar trips for the past 10 years. This year Lumina Foundation and The Joyce Foundation are playing a substantive role in the planning and development of the site visit. See attachments for more detail.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

Each sponsor performs additional educational activities outside of sponsoring congressional trips. See attachments for more detail.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate	\$425.00 (see attachments for more detail)	\$258.00 (see attachments for more detail)	\$135.00 (see attachments for more details)	NONE
<input type="checkbox"/> Actual Amounts				

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

b) The trip involves events that are arranged or organized specifically with regard to Congressional participation.

18. Reason for selecting the location of the event or trip

JFF, Lumina Foundation and The Joyce Foundation selected Detroit, MI for this visit. Due to the city's innovative strategies in addressing education, workforce and poverty policy. See attachments for more detail.

19. Name and location of hotel or other lodging facility:

The Siren Hotel: 1509 Broadway St. Detroit, MI 48226

20. Reason(s) for selecting hotel or other lodging facility:

The hotel is geographically convenient and offers government per diem rates.



21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

The daily expenses do not exceed government per diem rates for Detroit, MI in August. See attachments for more detail.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Roundtrip coach class commercial airfare will be provided from DC to Detroit. In addition, a chartered coach class bus service is reserved for two days of ground transportation. See attachments for more detail.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

NONE

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor:

*Marla K. Flynn*

Name and Title: Marla Flynn, President/CEO

Name of Organization: Jobs for the Future (JFF)

Address: 122 C st NW Washington, DC 20001

Telephone Number: 617-728-4446

Fax Number:

E-mail Address: mflynn@jff.org

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**PRIVATE SPONSOR TRAVEL CERTIFICATION FORM**  
**SIGNATURE PAGE FOR ADDITIONAL SPONSOR**  
*(to be completed by each additional sponsor)*

I hereby certify that the information contained on pages 1-4 of the certification form and any accompanying addenda, all submitted in connection with the 8/28/18 - 8/30/18 trip  
Dates of Travel (Month, Day, Year)  
to Detroit, MI Place of Travel is true, complete, and correct.

Signature of Travel Sponsor: Danette Howard  
Name and Title: Danette Howard, Ph.D., Senior Vice President and Chief Strategy Officer  
Name of Organization: Lumina Foundation  
Address: 80 S Meridian St. Suite #700 Indianapolis, IN 46204  
Telephone Number: 800-834-5758  
Fax Number: \_\_\_\_\_  
E-mail Address: dhoward@luminafoundation.org

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**PRIVATE SPONSOR TRAVEL CERTIFICATION FORM**

SIGNATURE PAGE FOR ADDITIONAL SPONSOR

(to be completed by each additional sponsor)

I hereby certify that the information contained on pages 1-4 of the certification form and any accompanying addenda, all submitted in connection with the August 28, 2018 - August 30, 2018 trip  
*Dates of Travel (Month Day, Year)*

to Detroit, MI is true, complete, and correct.  
Place of Travel

Signature of Travel Sponsor: Elh Alhady

Name and Title; Ellen Aberding, President

Name of Organization: The Joyce Foundation

Address: 821 North Clark St. Suite #1500 Chicago, IL 60654

Telephone Number: 312-782-2484

Fax Number:

E-mail Address: swilkina@joycefdn.org



CONGRESSIONAL STAFF NETWORK  
ON WORKFORCE AND ECONOMIC SECURITY

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AGENDA

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**Tuesday, August 28, 2018 – Thursday, August 30, 2018**  
**Site Visit to Detroit, Michigan**

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**TUESDAY, AUGUST 28<sup>th</sup>**

3:00 – 4:37PM      Staff Flies to Detroit MI  
DCA → DTW Delta Airlines Flight 2741

5:15 – 6:15 PM      Transit from Airport to The Siren Hotel  
1509 Broadway St. Detroit, MI 48226

6:15 – 7:00 PM      Check into Rooms

7:00 – 9:00 PM      Dinner Session at the Madison Building  
1555 Broadway St. Detroit, MI 48226

**Detroit's Future: Opportunities and Challenges**

**Speakers:**

- Stephen Henderson, Journalist, WDET 101.9 FM
- Bill Emerson, Vice Chairman, Quicken Loans and Rock Ventures
- Ryan Friedrichs, Chief Development Officer, City of Detroit
- Tonya Allen, Vice President, Global Philanthropy, Skillman Foundation
- Tasha Tabron, Director of Workforce, JP Morgan Chase

The dinner program will focus on Detroit's vision for the future, how the city is revitalizing its economy through workforce development, inclusion, and partnerships. The panel will represent local government, private industry and philanthropy, highlighting for staff: Detroit's current economic landscape; workforce development challenges and opportunities; strategies to combat challenges; the roles of the diverse stakeholders; and future plans for success and high impact programming.

9:00 PM      Return to the Hotel





CONGRESSIONAL STAFF NETWORK  
ON WORKFORCE AND ECONOMIC SECURITY

WEDNESDAY, AUGUST 29<sup>th</sup>

7:45 AM Meet in Lobby and Walk to the Carr Center

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8:00 – 9:30 AM Breakfast Session at the Carr Center  
1505 Woodward Ave. Detroit, MI 48226

Learn About Detroit's Workforce Development System

Speakers:

- Jeff Donofrio, Director, Workforce Development, City of Detroit
- Nicole Sherard-Freeman, Executive Director, Detroit Employment Solutions Corporation

The breakfast meeting will focus on Detroit's workforce development system, its structure, key initiatives, and how it is serving special populations, including but not limited to non-credentialed adults and opportunity youth.

9:30 Bus arrives @ 1505 Woodward Ave

9:30 – 10:00 AM Travel to the Ford Facility in Corktown  
1907 Michigan Ave. Detroit, MI 48216

10:00 – 11:30 AM Transforming the Auto Manufacturing Industry for Tomorrow

Speakers:

- John Kwant, Vice President, City Solutions
- Matt Godlewski, Director, Government and Stakeholder Relations, Ford Motor Company

This session will focus on how the auto industry's response to the future of work. Staff will learn about Ford's strategy behind the Corktown campus, its focus on innovation, how their move back to Detroit is having a major economic impact on the city, and about the talent needs of the company -- particularly in its focus on innovation.

11:30 – 12:00 PM Travel to SW Detroit

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**CONGRESSIONAL STAFF NETWORK  
ON WORKFORCE AND ECONOMIC SECURITY**

12:00 – 1:30 PM

Lunch Session at the Ford Resource and Engagement Center  
2826 Bagley St. Detroit, MI 48216

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**The Role of Detroit's Community-Based Organizations in Addressing  
Poverty and Workforce Development**

**Speakers:**

- Dan Varner, CEO, Goodwill Industries
- Eva G. Dewaelsche, President and CEO, SER Metro
- Hector Hernandez, Executive Director, Southwest Economic Solutions
- Jewel Chapman, Director, Workforce Development and Education, Focus Hope

Staff will hear from SW Detroit's community leaders, including SW Solutions Earn & Learn program, Goodwill's Surge program, SER Metro's YouthBuild Program, and Focus Hope to understand the profiles and needs of Detroiters being served by major CBOs. Staff will gain a picture of lessons learned from signature initiatives and how organizations leverage TANF, SNAP, WIOA I & II, philanthropic and employer support to achieve results; and will hear about what these organizations recommend for strengthening federal programs.

1:30 – 2:00 PM

Travel to the Shinola Factory in New Center  
485 W Milwaukee St. Detroit, MI 48202

2:00 – 3:00 PM

Shinola Session: Made in Detroit

**Speakers:**

- Jen Guarino, Vice President, Manufacturing, Shinola

Representatives from Shinola Watch Company and other local industries will showcase staff how they are using fashion to catalyze Detroit's "garment" district and the talent need and solutions in small – run manufacturing.

3:00 – 3:30 PM

Travel to University of Michigan (Detroit Center in Midtown)  
3663 Woodward Ave #150 Detroit, MI 48201

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**CONGRESSIONAL STAFF NETWORK  
ON WORKFORCE AND ECONOMIC SECURITY**

3:30 – 5:00 PM

**UofM Session: Solutions and Partnerships with Higher Education**

**Speakers:**

- Patrick Cooney, Assistant Director, Detroit Partnership on Economic Mobility, Poverty Solutions at the University of Michigan
- Keith E. Whitfield, Provost and Senior Vice President for Academic Affairs, Wayne State University
- Greg Handel, Vice President, Education, Detroit Regional Chamber of Commerce
- Macomb Community College

This Session will focus on the role that postsecondary education plays in economic and workforce development in the Detroit region, including its role in addressing poverty. Speakers will discuss the University of Michigan's poverty alleviation research, as well as partnerships among higher education institutions and business and industry (including the Detroit Regional Chamber of Commerce) on the design and implementation of strategies for student access and success. Staff will also learn about Detroit's recent designation as a Talent Hub designed to attract, retain, and cultivate talent, particularly among today's students, many of whom are people of color, low income, and the first to go to college. The Talent Hub is a collaboration led by the Detroit Regional Chamber in partnership with Wayne State University and Macomb Community College, with funding from Lumina and The Kresge Foundations.

5:00 – 5:15 PM

Travel to Motown Museum  
2648 W Grand BLVD. Detroit, MI 48208

5:15 – 6:15 PM

Motown Museum: The Role of Music in Detroit's Culture and History

During this time staff will learn about the history of Detroit, it's culture and how they are utilizing the city's rich past to develop the tourism industry.

6:15 – 7:15 PM

Travel back to hotel

7:15 – 9:00 PM

Informal Dinner

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CONGRESSIONAL STAFF NETWORK  
ON WORKFORCE AND ECONOMIC SECURITY

THURSDAY, AUGUST 30<sup>th</sup>

7:30 – 9:00 AM

**Breakfast Session:**

*Detroit Athletic Club 421 Madison St. Detroit, MI 48226*

Breakfast with Workforce Development Board Co – Chairs

**Speakers:**

- Dave Meador, Vice Chair and Chief Administrative Officer, DTE Energy
- Cindy Paskey, President and CEO, Strategic Staffing Solutions

The Board co-chairs will share the Mayor's vision and efforts around rebuilding Detroit's workforce development system, including efforts to remove barriers for Detroiters to enter and succeed along pathways to good jobs and careers.

9:00 – 9:30 AM

Return to Hotel for checkout

9:30 – 10:00 AM

Travel to NW Detroit

*Bus picks group up at the hotel (with bags)*

10:00 - 11:30 AM

**Session: Revitalization in Detroit Neighborhoods**  
*Fitzgerald Neighborhood Walking Tour*

**Speakers:**

- Arthur Jemison, Chief of Services and Infrastructure, City of Detroit
- Maurice Cox, Director, Planning and Development, City of Detroit
- Michelle Bolofer, Executive Director, Century Forward
- Mike Smith, Vice President, Neighborhoods, Invest Detroit
- Devon Buskin, Director, Workforce Development, The Greening of Detroit
- Cecily King, Executive Director, Live6 Alliance

This session will focus on neighborhood development, inclusion and equity. Representatives from the city planning department, private developers and community organizations will talk to staff about the sectors and initiatives that come together in strategic neighborhood revitalization.

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**CONGRESSIONAL STAFF NETWORK  
ON WORKFORCE AND ECONOMIC SECURITY**

11:30 – 12:00 PM    Travel to Randolph CTE Site  
17101 Hubbell Detroit, MI 48235

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12:00 – 12:30 PM    Tour of the Randolph CTE Center

12:30 – 2:30 PM    Lunch Session: CTE and Apprenticeship Programs for Children and Adults

- Dr. Nikolai Vitti, Superintendent, Detroit Public Schools Community District (DPSCD)
- Alycia Merriweather, Deputy Superintendent, DPSCD
- Mike Haller, President, Walbridge
- Tom Ward, Training Director, Bricklayers Local 2
- Jason Dahl, Training Director, IBEW JATC

Staff will hear from the public-school system, organized labor, students and apprenticeship partners to understand the public private partnership and how it is transforming CTE programming. the session will identify the mix of services being offered both to high school students and adult learners and how the Center contributes to preparing workers to meet industry skill needs, including getting Detroiters into the appropriate apprenticeships.

2:30 – 3:30 PM    Wrap Up

*Bus drops everyone off at the airport,*

3:30 – 4:00 PM    Travel to the airport

5:30 – 7:04 PM    Return flight to DC  
DTW → DCA Delta Airlines

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**Congressional Staff Network for Workforce and Economic Security Issues  
August 28 – 30, 2018 Site Visit Detroit, MI**

**Question #2 Description of the trip:**  
The Congressional Staff Network brings together a bicameral, bipartisan group of senior Congressional staff to focus on policy issues at the core of economic mobility: K-12 education, postsecondary education, workforce development, and poverty alleviation. The purpose of this trip is to examine high quality and innovative education and workforce training programs that focus on the economic needs of the city, its employers and its people. Staff will see innovative programs that meet the skill needs of the region's critical industries, talk with students, teachers, state and local officials and employers who are involved in the development and in carrying out these programs.

**Jake Baker, Professional Staff, Senate HELP Committee**

**Laura Berntsen, Domestic Policy Advisor, Senate Finance Committee**

**Kelly Brown, Professional Staff, Senate Committee on Appropriations**

Dianne Browning, Professional Staff Member, Office of Senator Hatch

Manuel Contreras, Legislative Aide, Senate HELP Committee

**Katherine McClelland, Workforce and Education Policy Advisor, Senate HELP Committee**

Devin Parsons, Legislative Assistant, Office of Senator Peters

Cortney Segmen, Legislative Fellow, Office of Senator Kaine

Brittany Weaver, Legislative Assistant, Office of Senator Hassan

**Question #12 Role of Sponsor:**  
Jobs for the Future (JFF), Lumina Foundation and The Joyce Foundation work together to select sites and topics of interest around which to base site visits and forums, considering congressional staff interest, the quality of programming, and whether or not these programs have a relationship to workforce development and education policy. The sponsors develop and execute the agenda and arrange logistics for the trip. JFF serves as the point of contact for staff.



### Question #13 Mission of Sponsors:

Here are the three missions of this site visit's sponsors: JFF's mission is the development of education, training and supportive programs and policies that expand opportunities for low income and disconnected youth and adults to attain the education, training and credentials necessary to find good jobs and family sustaining careers; Lumina Foundation's mission is the commitment to making opportunities for learning beyond high school available to all, envisioning a system that is easy to navigate, delivers fair results, and meets the nation's need for talent through a broad range of credentials; and The Joyce Foundation's mission is investments in public policies and strategies to advance racial equity and economic mobility for the next generation. All three sponsors' work is informed by research, analysis, and best practice. JFF, Lumina Foundation and The Joyce Foundation's mission supports the purpose of the trip, learning and highlighting programs that expand opportunities for all through education, workforce development and poverty alleviation policy.

### Question #14 History of Sponsor:

JFF has previously sponsored similar trips through the Congressional Staff Network for the past 10 years. Examples of this work includes the following: numerous DC-based local forums and multiple site visits where senior congressional staff have the opportunity to see high quality workforce programs and learn from experts and practitioners on the ground, about the impact of federal policy in their fields of responsibility. Visits have included programs in: Charlotte, NC; Bridgeport, CT; Cincinnati, OH; Madison, WI; Philadelphia, PA; Detroit, MI; Wichita, KS; Nashville, TN; Seattle, WA; Eastern KY and Fredericksburg, VA. The purpose of these trips (and the Network) is to provide in-depth learning opportunities for staff on workforce, education, and economic security issues. This year Lumina Foundation has become an official sponsor, playing a substantive role in the planning and development of the Congressional Staff Network site visit. The Joyce Foundation has supported the Congressional Staff Network for 10 years and this year has become an official sponsor.

### Question #15 Other Educational Activities of Sponsor:

Here are the educational activities of each sponsor: JFF works with partners around the country to design and drive the adoption of education and career pathways leading to college, career readiness and career advancements for those struggling to succeed in today's economy. JFF is in more than 100 communities across 39 states, working to improve pathways from high school to college and family-sustaining careers. Lumina Foundation works to sustain, large-scale collaboration among communities, colleges and universities, other education providers, policymakers, and employers critical to creating a successful learning system. Lumina is working with partners to bring greater transparency to all credentials, to increase educational attainment, and to eliminate unfair educational outcomes across racial and ethnic groups. The Foundation's work supports smoother student transitions among and between education providers and creative, flexible pathways for all learners; The Joyce Foundation supports policy research, development and advocacy in five areas: Education and Economic mobility, environment, justice reform, democracy and culture. Their work explores promising solutions in states and at the federal level.



**Question #18 Reason for Selecting Location:**

The sponsors selected Detroit, Michigan for this site visit because of the revitalization of the city and economy and their serious approach to equity. Detroit has undergone significant changes in the past decade, now the city is rebuilding, not only physically but its economy. This visit will highlight Detroit's commitment to innovative K-12, post-secondary and workforce models that promote skill development and poverty alleviation. The visit will shed light on implications for K-12, higher education and workforce development policy, specifically on: CTE, Pre-apprenticeship and apprenticeship programs, career pathway approaches and strategies for supporting today's most vulnerable learners.

**Question #16 Good Faith Estimates for Senate Staff Travel and Meal Expenses:**

**Transportation:** Round trip coach class commercial airfare from DCA (DC) → DTW (Detroit) = \$350.00 per person. On the ground transportation, via chartered coach class bus service for two days in Detroit = \$75.00 per person. Total transportation expenses come out to roughly = \$425.00 per person.

**Lodging:** Lodging at the Siren hotel = \$126.00 per night x 2 nights = \$258.00 per person.

**Meals:** Meals for three days of travel = \$135.00 per person.

**Question #21 Expenses compare to government per diem:**

**Lodging:** Lodging expenses will equal the government per diem for Detroit, MI in August.

**Meals:** Meal expenses will not exceed per diem rates in Detroit, MI in August.

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## PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors): Jobs for the Future (JFF), Lumina Foundation and The Joyce Foundation
2. Description of the trip: The Congressional Staff Network Site Visit to Detroit, MI to examine high quality and innovative education, workforce and poverty alleviation programs. See attachments for more detail.
3. Dates of travel: August 28, 2018 - August 30, 2018
4. Place of travel: Detroit, MI
5. Name and title of Senate invitees: See attachments for more detail.
6. I *certify* that the trip fits one of the following categories:
  - ☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
  - ~~OR~~
  - ☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
  - ~~AND~~
  - ☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:
  - ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
  - ~~AND~~
  - ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee ~~on any segment of the trip.~~

~~OR~~

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment of the trip (see questions 6 and 10).*

~~OR~~

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

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11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

JFF, Lumina Foundation and The Joyce Foundation select sites and topics around which to base site visits, taking into account Congressional staff interest, the quality of programming and their relationship to education, workforce development and poverty alleviation policy. See attachments for more detail.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

See attachments for each sponsors mission and how the purpose of the trip relates to that mission.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

JFF has previously planned similar trips for the past 10 years. This year Lumina Foundation and The Joyce Foundation are playing a substantive role in the planning and development of the site visit. See attachments for more detail.



15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

Each sponsor performs additional educational activities outside of sponsoring congressional trips. See attachments for more detail.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate	\$425.00 (see attachments for more detail)	\$258.00 (see attachments for more detail)	\$135.00 (see attachments for more details)	NONE
<input type="checkbox"/> Actual Amounts				

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

b) The trip involves events that are arranged or organized specifically with regard to Congressional participation.

18. Reason for selecting the location of the event or trip

JFF, Lumina Foundation and The Joyce Foundation selected Detroit, MI for this visit. Due to the city's innovative strategies in addressing education, workforce and poverty policy. See attachments for more detail.

19. Name and location of hotel or other lodging facility:

The Siren Hotel: 1509 Broadway St. Detroit, MI 48226

20. Reason(s) for selecting hotel or other lodging facility:

The hotel is geographically convenient and offers government per diem rates.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

The daily expenses do not exceed government per diem rates for Detroit, MI in August. See attachments for more detail.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Roundtrip coach class commercial airfare will be provided from DC to Detroit. In addition, a chartered coach class bus service is reserved for two days of ground transportation. See attachments for more detail.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

NONE

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor: Maria K. Flynn

Name and Title: Maria Flynn, President/CEO

Name of Organization: Jobs for the Future (JFF)

Address: 122 C st NW Washington, DC 20001

Telephone Number: 617-728-4446

Fax Number: \_\_\_\_\_

E-mail Address: mflynn@jff.org



**PRIVATE SPONSOR TRAVEL CERTIFICATION FORM**  
SIGNATURE PAGE FOR ADDITIONAL SPONSOR  
(to be completed by each additional sponsor)

I hereby certify that the information contained on pages 1-4 of the certification form and any accompanying addenda, all submitted in connection with the 8/28/18 - 8/30/18 trip  
to Detroit, MI is true, complete, and correct,  
*Place of Travel*

Signature of Travel Sponsor: Janette Hud

Name and Title: Danette Howard, Ph.D., Senior Vice President and Chief Strategy Officer

Name of Organization: Lumina Foundation

Address: 30 S Meridian St. Suite #700 Indianapolis, IN 46204

Telephone Number: 800-834-5756

Fax Number: \_\_\_\_\_

E-mail Address: dhoward@luminafoundation.org

**PRIVATE SPONSOR TRAVEL CERTIFICATION FORM**  
**SIGNATURE PAGE FOR ADDITIONAL SPONSOR**  
*(to be completed by each additional sponsor)*

I hereby certify that the information contained on pages 1-4 of the certification form and any accompanying addenda, all submitted in connection with the August 28, 2018 - August 30, 2018 trip  
to Detroit, MI is true, complete, and correct.  
*Place of Travel*

Signature of Travel Sponsor: Ellen Alberding

Name and Title: Ellen Alberding, President

Name of Organization: The Joyce Foundation

Address: 321 North Clark St. Suite #1500 Chicago, IL 60654

Telephone Number: 312-782-2464

Fax Number: \_\_\_\_\_

E-mail Address: swilkine@joycefdn.org

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## Attachments

### **Congressional Staff Network for Workforce and Economic Security Issues August 28 – 30, 2018 Site Visit Detroit, MI**

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#### **Question #2 Description of the Trip:**

The Congressional Staff Network brings together a bicameral, bipartisan group of senior Congressional staff to focus on policy issues at the core of economic mobility: K-12 education, postsecondary education, workforce development, and poverty alleviation. The purpose of this trip is to examine high quality and innovative education and workforce training programs that focus on the economic needs of the city, its employers and its people. Staff will see innovative programs that meet the skill needs of the region's critical industries, talk with students, teachers, state and local officials and employers who are involved in the development and in carrying out these programs.

#### **Question #5 Senate Staff:**

Jake Baker, Professional Staff, Senate HELP Committee

Mary Nguyen Barry, Policy Advisor, Senate HELP Committee

Laura Berntsen, Domestic Policy Advisor, Senate Finance Committee

Sarah Bittleman, Legislative Director, Office of Senator Wyden

Kelly Brown, Professional Staff, Senate Committee on Appropriations

Dianne Browning, Professional Staff Member, Office of Senator Hatch

Manuel Contreras, Legislative Aide, Senate HELP Committee

Katherine McClelland, Workforce and Education Policy Advisor, Senate HELP Committee

Devin Parsons, Legislative Assistant, Office of Senator Peters

Cortney Segmen, Legislative Fellow, Office of Senator Kaine

Brittany Weaver, Legislative Assistant, Office of Senator Hassan

#### **Question #12 Role of Sponsor:**

Jobs for the Future (JFF), Lumina Foundation and The Joyce Foundation work together to select sites and topics of interest around which to base site visits and forums, considering congressional staff interest, the quality of programming, and whether or not these programs have a relationship to workforce development and education policy. The sponsors develop and execute the agenda and arrange logistics for the trip. JFF serves as the point of contact for staff.

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### Question #13 Mission of Sponsors:

Here are the three missions of this site visit's sponsors: JFF's mission is the development of education, training and supportive programs and policies that expand opportunities for low income and disconnected youth and adults to attain the education, training and credentials necessary to find good jobs and family sustaining careers; Lumina Foundation's mission is the commitment to making opportunities for learning beyond high school available to all, envisioning a system that is easy to navigate, delivers fair results, and meets the nation's need for talent through a broad range of credentials; and The Joyce Foundation's mission is investments in public policies and strategies to advance racial equity and economic mobility for the next generation. All three sponsors' work is informed by research, analysis, and best practice. JFF, Lumina Foundation and The Joyce Foundation's mission supports the purpose of the trip, learning and highlighting programs that expand opportunities for all through education, workforce development and poverty alleviation policy.

### Question #14 History of Sponsor:

JFF has previously sponsored similar trips through the Congressional Staff Network for the past 10 years. Examples of this work includes the following: numerous DC-based local forums and multiple site visits where senior congressional staff have the opportunity to see high quality workforce programs and learn from experts and practitioners on the ground, about the impact of federal policy in their fields of responsibility. Visits have included programs in: Charlotte, NC; Bridgeport, CT; Cincinnati, OH; Madison, WI; Philadelphia, PA; Detroit, MI, Wichita, KS, Nashville, TN, Seattle, WA, Eastern KY and Fredericksburg, VA. The purpose of these trips (and the Network) is to provide in-depth learning opportunities for staff on workforce, education, and economic security issues. This year Lumina Foundation has become an official sponsor, playing a substantive role in the planning and development of the Congressional Staff Network site visit. The Joyce Foundation has supported the Congressional Staff Network for 10 years and this year has become an official sponsor.

### Question #15 Other Educational Activities of Sponsor:

Here are the educational activities of each sponsor: JFF works with partners around the country to design and drive the adoption of education and career pathways leading to college, career readiness and career advancements for those struggling to succeed in today's economy. JFF is in more than 100 communities across 39 states, working to improve pathways from high school to college and family-sustaining careers. Lumina Foundation works to sustain, large-scale collaboration among communities, colleges and universities, other education providers, policymakers, and employers critical to creating a successful learning system. Lumina is working with partners to bring greater transparency to all credentials, to increase educational attainment, and to eliminate unfair educational outcomes across racial and ethnic groups. The Foundation's work supports smoother student transitions among and between education providers and creative, flexible pathways for all learners; The Joyce Foundation supports policy research, development and advocacy in five areas: Education and Economic mobility, environment, justice reform, democracy and culture. Their work explores promising solutions in states and at the federal level.



The sponsors selected Detroit, Michigan for this site visit because of the revitalization of the city and economy and their serious approach to equity. Detroit has undergone significant changes in the past decade, now the city is rebuilding, not only physically but its economy. This visit will highlight Detroit's commitment to innovative K-12, post-secondary and workforce models that promote skill development and poverty alleviation. The visit will shed light on implications for K-12, higher education and workforce development policy, specifically on: CTE, Pre-apprenticeship and apprenticeship programs, career pathway approaches and strategies for supporting today's most vulnerable learners.

**Transportation:** Round trip coach class commercial airfare from DCA (DC) → DTW (Detroit) = \$350.00 per person. On the ground transportation, via chartered coach class bus service for two days in Detroit = \$75.00 per person. Total transportation expenses come out to roughly = **\$425.00 per person.**

**Meals:** Meals for three days of travel = \$135.00 per person.

**Lodging:** Lodging expenses will equal the government per diem for Detroit, MI in August.

**Meals:** Meal expenses will not exceed per diem rates in Detroit, MI in August.



CONGRESSIONAL STAFF NETWORK  
ON WORKFORCE AND ECONOMIC SECURITY

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AGENDA

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**Tuesday, August 28, 2018 – Thursday, August 30, 2018**  
**Site Visit to Detroit, Michigan**

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TUESDAY, AUGUST 28<sup>th</sup>

3:00 – 4:37PM      Staff Flies to Detroit MI  
                             *DCA → DTW Delta Airlines Flight 2741*

5:15 – 6:15 PM      Transit from Airport to The Siren Hotel  
                             *1509 Broadway St. Detroit, MI 48226*

6:15 – 7:00 PM      Check into Rooms

7:00 – 9:00 PM      Dinner Session at the Madison Building  
                             *1555 Broadway St. Detroit, MI 48226*

**Detroit's Future: Opportunities and Challenges**

**Speakers:**

- Stephen Henderson, Journalist, WDET 101.9 FM
- Bill Emerson, Vice Chairman, Quicken Loans and Rock Ventures
- Ryan Friedrichs, Chief Development Officer, City of Detroit
- Tonya Allen, Vice President, Global Philanthropy, Skillman Foundation
- Tasha Tabron, Director of Workforce, JP Morgan Chase

The dinner program will focus on Detroit's vision for the future, how the city is revitalizing its economy through workforce development, inclusion, and partnerships. The panel will represent local government, private industry and philanthropy, highlighting for staff: Detroit's current economic landscape; workforce development challenges and opportunities; strategies to combat challenges; the roles of the diverse stakeholders; and future plans for success and high impact programming.

9:00 PM      Return to the Hotel

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CONGRESSIONAL STAFF NETWORK  
ON WORKFORCE AND ECONOMIC SECURITY

WEDNESDAY, AUGUST 29<sup>th</sup>

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7:45 AM Meet in Lobby and Walk to the Carr Center

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8:00 – 9:30 AM Breakfast Session at the Carr Center  
1505 Woodward Ave. Detroit, MI 48226

Learn About Detroit's Workforce Development System

Speakers:

- Jeff Donofrio, Director, Workforce Development, City of Detroit
- Nicole Sherard-Freeman, Executive Director, Detroit Employment Solutions Corporation

The breakfast meeting will focus on Detroit's workforce development system, its structure, key initiatives, and how it is serving special populations, including but not limited to non-credentialed adults and opportunity youth.

9:30 Bus arrives @ 1505 Woodward Ave

9:30 – 10:00 AM Travel to the Ford Facility in Corktown  
1907 Michigan Ave. Detroit, MI 48216

10:00 – 11:30 AM Transforming the Auto Manufacturing Industry for Tomorrow

Speakers:

- John Kwant, Vice President, City Solutions
- Matt Godlewski, Director, Government and Stakeholder Relations, Ford Motor Company

This session will focus on how the auto industry's response to the future of work. Staff will learn about Ford's strategy behind the Corktown campus, its focus on innovation, how their move back to Detroit is having a major economic impact on the city, and about the talent needs of the company -- particularly in its focus on innovation.

11:30 – 12:00 PM Travel to SW Detroit

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CONGRESSIONAL STAFF NETWORK  
ON WORKFORCE AND ECONOMIC SECURITY

12:00 – 1:30 PM Lunch Session at the Ford Resource and Engagement Center  
2826 Bagley St. Detroit, MI 48216

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The Role of Detroit's Community-Based Organizations in Addressing  
Poverty and Workforce Development

Speakers:

- Dan Varner, CEO, Goodwill Industries
- Eva G. Dewaelsche, President and CEO, SER Metro
- Hector Hernandez, Executive Director, Southwest Economic Solutions
- Jewel Chapman, Director, Workforce Development and Education, Focus Hope

Staff will hear from SW Detroit's community leaders, including SW Solutions Earn & Learn program, Goodwill's Surge program, SER Metro's YouthBuild Program, and Focus Hope to understand the profiles and needs of Detroiters being served by major CBOs. Staff will gain a picture of lessons learned from signature initiatives and how organizations leverage TANF, SNAP, WIOA I & II, philanthropic and employer support to achieve results; and will hear about what these organizations recommend for strengthening federal programs.

1:30 – 2:00 PM Travel to the Shinola Factory in New Center  
485 W Milwaukee St. Detroit, MI 48202

2:00 – 3:00 PM Shinola Session: Made in Detroit

Speakers:

- Jen Guarino, Vice President, Manufacturing, Shinola

Representatives from Shinola Watch Company and other local industries will showcase staff how they are using fashion to catalyze Detroit's "garment" district and the talent need and solutions in small – run manufacturing.

3:00 – 3:30 PM Travel to University of Michigan (Detroit Center in Midtown)  
3663 Woodward Ave #150 Detroit, MI 48201

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CONGRESSIONAL STAFF NETWORK  
ON WORKFORCE AND ECONOMIC SECURITY

3:30 – 5:00 PM

UofM Session: Solutions and Partnerships with Higher Education

Speakers:

- Patrick Cooney, Assistant Director, Detroit Partnership on Economic Mobility, Poverty Solutions at the University of Michigan
- Keith E. Whitfield, Provost and Senior Vice President for Academic Affairs, Wayne State University
- Greg Handel, Vice President, Education, Detroit Regional Chamber of Commerce
- Macomb Community College

This Session will focus on the role that postsecondary education plays in economic and workforce development in the Detroit region, including its role in addressing poverty. Speakers will discuss the University of Michigan's poverty alleviation research, as well as partnerships among higher education institutions and business and industry (including the Detroit Regional Chamber of Commerce) on the design and implementation of strategies for student access and success. Staff will also learn about Detroit's recent designation as a Talent Hub designed to attract, retain, and cultivate talent, particularly among today's students, many of whom are people of color, low income, and the first to go to college. The Talent Hub is a collaboration led by the Detroit Regional Chamber in partnership with Wayne State University and Macomb Community College, with funding from Lumina and The Kresge Foundations.

5:00 – 5:15 PM

Travel to Motown Museum  
*2648 W Grand BLVD. Detroit, MI 48208*

5:15 – 6:15 PM

Motown Museum: The Role of Music in Detroit's Culture and History

During this time staff will learn about the history of Detroit, it's culture and how they are utilizing the city's rich past to develop the tourism industry.

6:15 – 7:15 PM

Travel back to hotel

7:15 – 9:00 PM

Informal Dinner





CONGRESSIONAL STAFF NETWORK  
ON WORKFORCE AND ECONOMIC SECURITY

THURSDAY, AUGUST 30<sup>th</sup>

7:30 – 9:00 AM

Breakfast Session:

*Detroit Athletic Club 421 Madison St. Detroit, MI 48226*

Breakfast with Workforce Development Board Co – Chairs

Speakers:

- Dave Meador, Vice Chair and Chief Administrative Officer, DTE Energy
- Cindy Paskey, President and CEO, Strategic Staffing Solutions

The Board co-chairs will share the Mayor's vision and efforts around rebuilding Detroit's workforce development system, including efforts to remove barriers for Detroiters to enter and succeed along pathways to good jobs and careers.

9:00 – 9:30 AM

Return to Hotel for checkout

9:30 – 10:00 AM

Travel to NW Detroit

*Bus picks group up at the hotel (with bags)*

10:00 - 11:30 AM

Session: Revitalization in Detroit Neighborhoods  
*Fitzgerald Neighborhood Walking Tour*

Speakers:

- Arthur Jemison, Chief of Services and Infrastructure, City of Detroit
- Maurice Cox, Director, Planning and Development, City of Detroit
- Michelle Bolofer, Executive Director, Century Forward
- Mike Smith, Vice President, Neighborhoods, Invest Detroit
- Devon Buskin, Director, Workforce Development, The Greening of Detroit
- Cecily King, Executive Director, Live6 Alliance

This session will focus on neighborhood development, inclusion and equity. Representatives from the city planning department, private developers and community organizations will talk to staff about the sectors and initiatives that come together in strategic neighborhood revitalization.

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CONGRESSIONAL STAFF NETWORK  
ON WORKFORCE AND ECONOMIC SECURITY

11:30 – 12:00 PM Travel to Randolph CTE Site  
17101 Hubbell Detroit, MI 48235

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12:00 – 12:30 PM Tour of the Randolph CTE Center

12:30 – 2:30 PM Lunch Session: CTE and Apprenticeship Programs for Children and Adults

- Dr. Nikolai Vitti, Superintendent, Detroit Public Schools Community District (DPSCD)
- Alycia Merriweather, Deputy Superintendent, DPSCD
- Mike Haller, President, Walbridge
- Tom Ward, Training Director, Bricklayers Local 2
- Jason Dahl, Training Director, IBEW JATC

Staff will hear from the public-school system, organized labor, students and apprenticeship partners to understand the public private partnership and how it is transforming CTE programming. the session will identify the mix of services being offered both to high school students and adult learners and how the Center contributes to preparing workers to meet industry skill needs, including getting Detroiters into the appropriate apprenticeships.

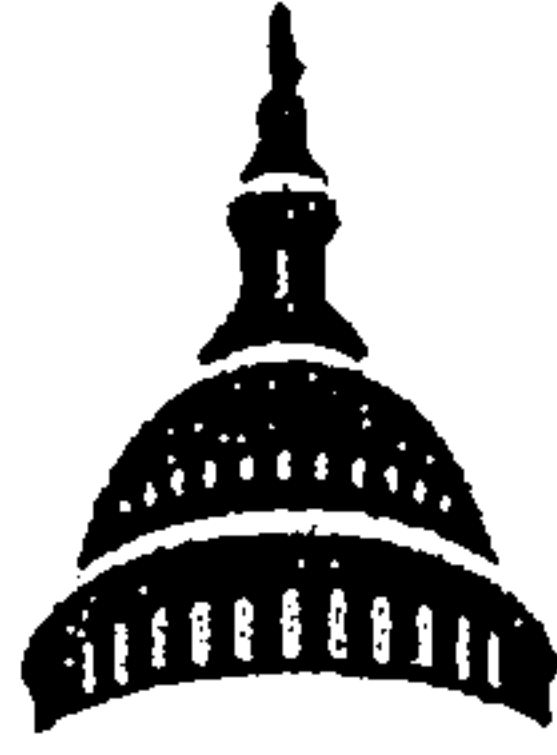
2:30 – 3:30 PM Wrap Up

*Bus drops everyone off at the airport*

3:30 – 4:00 PM Travel to the airport

5:30 – 7:04 PM Return flight to DC  
DTW → DCA Delta Airlines

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CONGRESSIONAL STAFF NETWORK  
ON WORKFORCE AND ECONOMIC SECURITY

Dear Sarah,

You are officially invited to Jobs for the Future's (JFF), Lumina Foundation's and The Joyce Foundation's Congressional Staff Network on Workforce and Economic Security Issues August Site Visit. This year we are going to Detroit, Michigan from **Tuesday, August, 28<sup>th</sup> – Thursday, August 30<sup>th</sup>** where we will learn about a major city that is reinventing its economy and its education and workforce development efforts. We plan to fly from DCA to Detroit on Tuesday afternoon, have an opening dinner that evening, participate in meetings and tours throughout Wednesday and Thursday, and fly back to DCA on Thursday afternoon so that you back into DC in the early evening.

During our visit to Detroit, we will hear about how the city is leveraging private and public investments and partnerships to revitalize the economy. We will hear from the Mayor's office, his newly appointed workforce development board, leading employers, and economic development officials to discuss the city's efforts to address the skill needs of the region. We will learn about: exciting new investments in CTE; business investments to increase postsecondary participation amongst city residents; how the city is working with community partners to address equity and poverty issues; and the region's efforts to improve student success in postsecondary education. In addition, we will learn about ongoing initiatives that are focused on increasing support for the city's youth population, both those who are in and out-of-school. To fully understand the culture and history of the region, we will learn about the region's long-standing relationship with the automotive industry, including, how it has shaped the community -- and how innovation is reshaping the industry.

In the next week, we will send more details regarding the trip, including the necessary Ethics documentation. We hope you can join us!

Best,

Mary Clagett, Senior Director of Workforce Policy, JFF  
July 17, 2018

7/17/2018 10:00 AM



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## DETROIT, MI FULL PARTICIPANT LIST

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### Congressional Staff Participants

#### **Jake Baker**

Professional Staff Member  
Senate HELP Committee  
[Jake\\_baker@help.senate.gov](mailto:Jake_baker@help.senate.gov)

#### **Mary Nguyen Barry**

Policy Advisor  
Senate HELP Committee  
[Mary\\_barry@help.senate.gov](mailto:Mary_barry@help.senate.gov)

#### **Laura Berntsen**

Domestic Policy Advisor  
Senate Finance Committee  
[Laura\\_berntsen@finance.senate.gov](mailto:Laura_berntsen@finance.senate.gov)

#### **Sarah Bittleman**

Legislative Director  
Senator Ron Wyden  
[Sarah\\_bittleman@wyden.senate.gov](mailto:Sarah_bittleman@wyden.senate.gov)

#### **Kelly Brown**

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